

THE HOUSE & GARDENS OF  
**TITSEY PLACE**  
TITSEY HILL - OXTED - SURREY - RH8 0SD

**Special Visit Booking Form**

Name of group or society \_\_\_\_\_

Contact name \_\_\_\_\_ Contact number \_\_\_\_\_

Correspondence address \_\_\_\_\_

\_\_\_\_\_ Email address \_\_\_\_\_

Proposed date of visit \_\_\_\_\_ Alternative date if not available \_\_\_\_\_

Time of arrival \_\_\_\_\_ Time of departure \_\_\_\_\_

Size of group \_\_\_\_\_ Coach?  Yes  No

Please indicate by ticking the appropriate box what type of visit you would like.

- House and Garden @ £8.50 per person (Including House Guide)  Garden only @£6.00 per person  
 Would you like a garden guide @ £50 per group?  Would you like the Church open? (please allow an additional 60 minutes)

There is a minimum charge of £250 for groups of 20 or less.

The first floor of the House is unsuitable for wheelchairs. There are toilets with wheelchair access. There is access to the gardens but this is considered awkward by some.

The Tea Room can be opened for your group (minimum 20). A light lunch can be arranged together with morning coffee with cake and afternoon tea with cake can also be available. Alternatives are available subject to arrangement. Please indicate your preferences and numbers on the attached sheet.

• **Please note that the tea room will not be opened unless you specifically request it on this form.**

Cheques payable to Trustees of the Titsey Foundation. An invoice will be sent prior to your visit.

Do you have any special requirements or comments? \_\_\_\_\_

How would you like to pay for your visit? Please confirm if you wish to pay by prepayment (cheque only) or on the day by cash or cheque.

Pre-Payment by cheque  Payment by cheque or cash on arrival

Please enclose a cheque for £50 to secure your booking (**Payable to the Trustees of the Titsey Foundation**). If we cannot take a booking on the date that you request we will return your deposit. If you cancel the booking the deposit is non-refundable.

• **Thank you for your provisional booking. Completion of this form does not guarantee a booking. Confirmation will follow shortly**

For further information please contact Johanne Dykes, Strutt & Parker  
5 English Close, English Business Park, Hove BN3 7ET Tel: 01273 715356  
or email [jo.dykes@struttandparker.com](mailto:jo.dykes@struttandparker.com) [www.titsey.org](http://www.titsey.org)